



Terms and Conditions

Please note that these terms and conditions are subject to change.

Applies to 15-17 Year Old Students

If student is 18 or turning 18 within 90 days of the first day of class, you must enroll in a different program.

ODOT Tuition Discount Qualifications

Our Driver Education program is funded in part by a reimbursement from the student driver training fund at ODOT.

If students do not qualify under these guidelines or if they fail to meet any of these conditions within 120 days from the class start date, an additional \$210 will be applied to the account unless paid at the time of enrollment.

In order to qualify for the funding, the following guidelines have been established:

- Students will need to be under the age of 18 at the course completion date of their Driver Education program.
- Have a valid Oregon learners' permit.
 - Student cannot be issued a license until after their driver education course completion date
- Students must complete the following:
 - 30 hours of classroom attendance.
 - 12 hours (6 hours of driving and 6 hours of in-vehicle observation) of in-car training (total of 6 drive lessons, each 2 hours long).
 - 5 hours of practice with a parent or other mentor.
- ODOT requires that, "students may not complete the course in fewer than 35 days". This means that either the last day of class or the last driving lesson may not occur any sooner than 35 days from the first day of class.
- ODOT regulations require classroom and drives run currently. Students should expect that the last two drives will occur after the last classroom session is completed.

DMV Drive Test Waiver/Certificate

Our program cards (certificates) provide the waiver opportunity for Oregon teens that complete our approved courses to bypass the DMV Drive Test. **THEY DO NOT** do away with the other requirements for licensure. A student needs:

- a. To complete at least 6 months with the learner's permit in their possession,
- b. Complete 50 hours of supervised driving with a parent or other responsible adult,
- c. Pass the "Safe Practices" written test, and
- d. Not have any driver improvement violations that would remove them from the normal course of licensure.

Redeeming a Failing Grade

All assignments are due by the last day of class. Students who receive an unsatisfactory grade (below 80%) will have up to five (5) days to improve their score. Make-up work submitted after five (5) days must be processed through the office and will, therefore, incur a \$25 processing fee. Grades are no longer redeemable after 180 days from the course start date.

Transfer Fee

If a student needs to extend past the 120-day deadline they may elect to pay a transfer fee to extend 30 days. Please view the deadline and fee schedule below:

121-150 Days	Additional \$25.00
151-180 Days	Additional \$50.00
181 + Days	Additional \$135.00 *For completion dates extending beyond 180 days, students will no longer be eligible to receive the ODOT certificate and will therefore not be eligible to receive the DMV Test Waiver. If ineligibility occurs the student can take a private party DMV drive test with ODEC at no additional cost*

ODOT Certificate of Completion

In order to be eligible to receive an ODOT certificate, students must complete the following within 120 days of the start date of the class:

- 30 hours of classroom attendance
- A grade of 80% or higher in the classroom
- 12 hours (6 hours of driving and 6 hours of in-vehicle observation) of in-car training (total of 6 drive lessons) completed.
- Must pass final drive with an 80% or higher
- 5 hours of practice with a parent or other mentor documented by affirming in your online student portal login under "my info."
- Parent/guardian attended a parent/student night.
- Billing account must be current.

Please note that the certificate of completion is not valid until the last day of the student's enrolled class, unless the class completed in less than 35 days after the first day of class, in which case the certificate of completion would be valid on the 35th day after the first day of class. The certificate of completion is effective for 2 years from the date of validity.

In-Car Training Policies

If a student cancels a Behind the Wheel (BTW) lesson with less than 72 hours' notice they will be charged \$55 to make up each lesson that was cancelled. If a student is a "No Show" for their BTW lesson, they will be charged \$110 to make up the missed lesson.

- A "No Show" is defined as any missed appointment scheduled by the student, parent, or guardian due to any of the following:
 - Not showing up for the scheduled BTW lesson.
 - Canceling the lesson with less than four hours' notice.
 - Arriving without the lawfully required instruction permit or license.
 - If a student is impaired for any reason, (Lack of sleep, medication, intoxication, etc.)
- Rescheduling drive 6 if a student fails the final drive - \$40.00.

Lost or Damaged Textbooks

Tuition does not cover lost or damaged textbooks. A \$10 fee will be charged to the student's account if they would like a new Playbook.

Student Notification

We will notify students of upcoming lessons and important information via voice message. We will also send important class information through email. **By registering you are agreeing to receive these notifications**

Refund Policy

To obtain a **full refund (minus a \$30.00 drop fee – 25% of tuition is the drop fee during the Summer term)** you must contact our office prior to 24 hours from the start of class. ***If we have not received your drop request before 24 hours from the start of class, you will forfeit your entire tuition.*** Refunds are received in the form of a check and can take up to 30 business days to be processed and sent out.

Returned Check Policy

If the check for payment is returned or bounces, a \$40.00 returned check fee will be applied.

XDCC Training Policies

- If students cancel with less than 7 days' notice prior to their scheduled event their training will be forfeited.
- All training will be done with a training partner.
- Appointments last 1½ hrs.
- Students must have at least 20 hours of driving experience prior to the event.
- Students will receive a certificate of completion.